

# Application for Non-Matriculation, Re-Entry, Readmission, or Matriculation-Request

## **Deadlines:**

### **SPRING**

Re-Entry/Readmission  
December 1

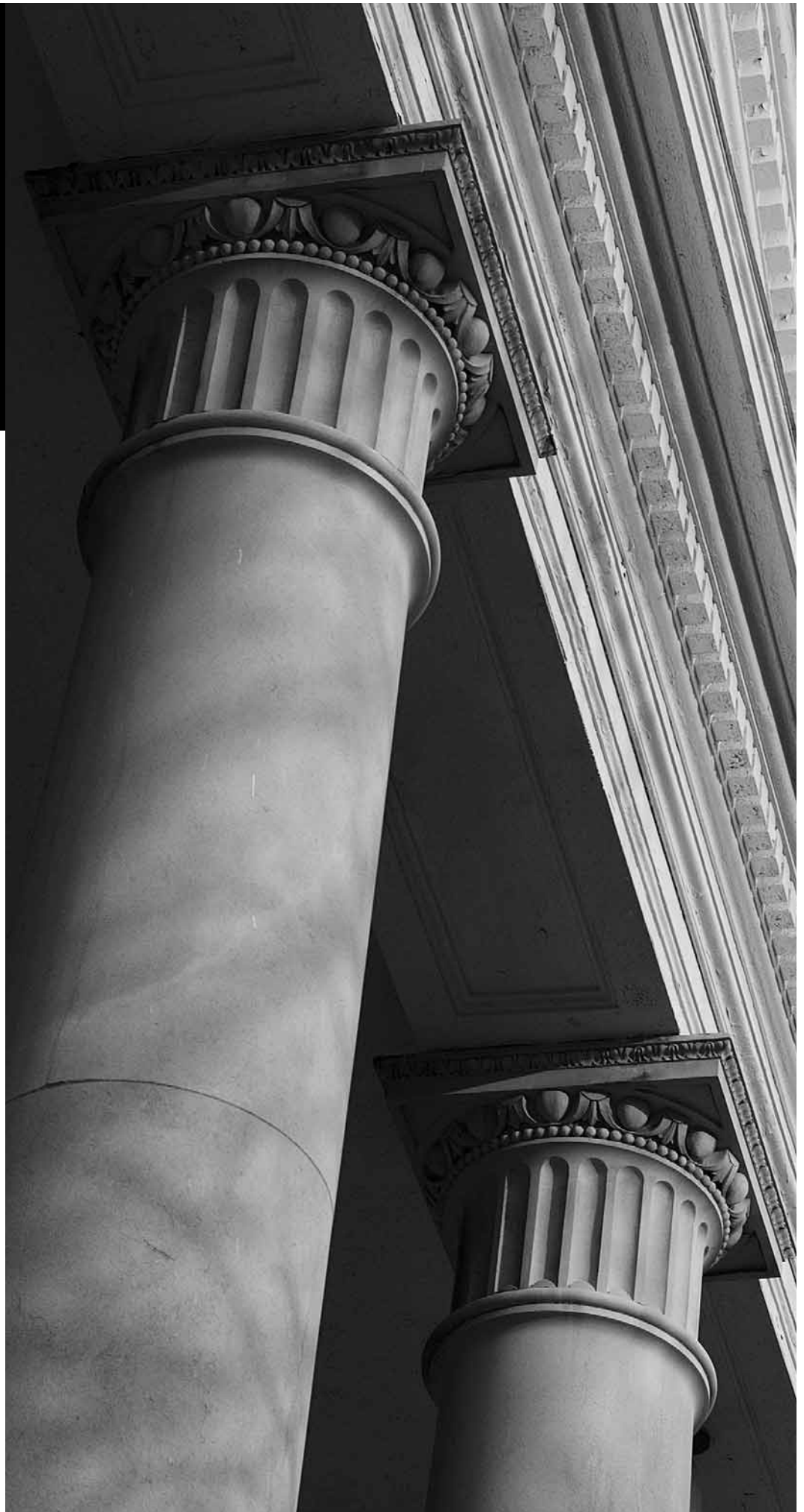
Non-Matric/Matric Request  
December 15

### **FALL**

Re-Entry/Readmission  
May 1

Non-Matric/Matric Request  
May 15

THE COLLEGE OF NEW JERSEY



**Please read carefully before filling out application.**

**NON-MATRICULANT APPLICANTS**  
(Application Fee \$75)

Non-matriculated undergraduate students are defined as those who have been admitted to the College and may enroll for course work, but have not been formally accepted into a degree or certification program. Upon approval, a non-matriculated student may enroll for no more than 30 credits before matriculating into a degree program or formally declaring the intention not to pursue such a program at TCNJ.

The admissions policy for undergraduate, non-matriculated students is designed to serve the needs of returning students, veterans, and late applicants who meet the criteria for matriculation into a degree or certification program. It is also intended for students who seek personal enrichment. Acceptance as a non-matriculant is competitive, and enrollment in courses is based on space availability, moreover, the Office of Admissions can not guarantee that any specific course or courses will be available to the applicant due to enrollment capacities or satisfaction of pre-requisites. Financial aid is not available.

Candidates seeking admission as non-matriculation students should:

1. Complete the attached application and send it to the Office of Admissions with a \$75 nonrefundable check/money order application fee. Please print the applicant's name on the front of the check. The deadline date for January (spring) admission is December 15, for September (fall) admission it is May 15.
2. In the section requesting Desired Program of Study, write NON-MATRICULANT for program code.
3. Answer the non-matriculant essay question listed on Section B of the application.
4. Submit official high school transcripts.
5. Have official transcripts of each college attended sent directly from the college to

the Office of Admissions, attn: Non-Matriculation Department. Official transcripts must be submitted by the appropriate application deadline.

6. Non-matriculant students who earn less than a 2.5 grade point average while enrolled at the College may jeopardize their non-matriculated status.

**RE-ENTRY APPLICANTS**  
(No Application Fee)

Students who have voluntarily left the College with a 2.0 cumulative grade point average or better and wish to re-enroll are classified as re-entering applicants. The application deadline is December 1 for January (spring) enrollment and May 1 for September (fall) enrollment. Please submit all transcripts from the time you left TCNJ.

Re-entering students in good academic standing are re-instated into the academic major or program that was active on their record when they were last enrolled. If you are Open Options, you will be required to declare your major upon your re-enrollment.

**READMISSION APPLICANTS**  
(No Application Fee)

Students who have been academically or judicially dismissed from the College and wish to be reinstated are classified as readmission applicants. Readmission applications are reviewed by the Committee on Admissions. The deadline for application and all supporting documentation is December 1 for January (spring) enrollment and May 1 for September (fall) enrollment.

Candidates seeking readmission at TCNJ should:

1. Complete the attached application. See above deadline dates.
2. In the section requesting Desired Program of Study, enter the major and code for which you are seeking admission. See listings on the next page for appropriate major codes. If you were

academically dismissed from a specific major, you will need to designate a different major upon readmission.

3. Answer the readmission essay.
4. Have official transcripts of each college attended sent directly to the Office of Admissions, The College of New Jersey, by the application deadline.

*Note: Transcripts from all former institutions that are sent to TCNJ are actively maintained for only two years from your last date of enrollment. Therefore, it is necessary to resubmit transcripts for all colleges that you have attended.*

**MATRICULATION REQUEST APPLICANTS**  
(No Application Fee)

Non-matriculation students seeking matriculation status or formal admission to a degree program, have attended TCNJ, and have completed no less than 12 credits as a non-matriculant student, are classified as a matriculation-request applicant. The deadline date for January (spring) admission is December 15, for September (fall) admission it is May 15.

*Note: It is the responsibility of all applicants to verify completion of their application two weeks prior to the appropriate deadline.*

# Programs of Study and Program Codes

Find your intended academic major or program in the list below, and copy the accompanying major code in Section A of this application. For non-matriculation applicants, please list NON-MATRICULANT as the major code in Section A of this application.

ACCT_BS_01	Accountancy
ARHI_BA_03	Art–Art History
DGAR_BFA04	Art–Digital Arts*
FNAR_BFA01	Art–Fine Arts*
GFDS_BFA05	Art–Graphic Design*
BIOL_BS_01	Biology
ECON_BA_02	Business–Economics (BA)
ECON_BS_01	Business–Economics (BS)
BUSN_BS_03	Business–Finance
BUSN_BS_01	Business–General Business
BUSN_BS_04	Business–International Business
BUSN_BS_05	Business–Management
BUSN_BS_06	Business–Marketing
CHEM_BS_01	Chemistry
COMM_BA_01	Communication Studies
CPSC_BS_01	Computer Science
CRJS_BS_01	Criminology
Education:	See programs that follow
EGSC_BS_09	Engineering Science–Biomedical
EGSC_BS_05	Engineering Science–Management
EGSC_BS_08	Engineering–Civil Engineering
COEG_BSC03	Engineering–Computer Engineering
ELEG_BSE04	Engineering–Electrical Engineering
MCEG_BSM06	Engineering–Mechanical Engineering
HIST_BA_01	History
IMMA_BA_01	Interactive Multimedia
INST_BA_01	International Studies
ENGL_BA_03	Journalism and Professional Writing
MATH_BA_01	Mathematics
MUSC_BM_01	Music Performance*
MUSC_BA_05	Music (BA)*
NURS_BSN01	Nursing
PHIL_BA_01	Philosophy
PHYS_BS_01	Physics
POLS_BA_01	Political Science
PSYC_BA_01	Psychology
PSSC	Psychology–School Counseling (5-Year Masters Program)
SOCL_BA_01	Sociology
SPAN_BA_01	Spanish
MATH_BA_03	Statistics
WGST_BA_01	Women’s and Gender Studies

## **Education of the Deaf and Hard of Hearing: a five-year program that culminates in a master’s degree from TCNJ (recommended for teaching Kindergarten through Grade 5)**

DHAR_BS_01	Education of the Deaf/Hard of Hearing–Art
DHBI	Education of the Deaf/Hard of Hearing–Biology
DHEN	Education of the Deaf/Hard of Hearing–English
DHHI	Education of the Deaf/Hard of Hearing–History
DHST_BS_01	Education of the Deaf/Hard of Hearing–Math, Science, and Technology
DHMA	Education of the Deaf/Hard of Hearing–Mathematics
DHMU_BS_01	Education of the Deaf/Hard of Hearing–Music
DHPS	Education of the Deaf/Hard of Hearing–Psychology
DHSO	Education of the Deaf/Hard of Hearing–Sociology
DHSP	Education of the Deaf/Hard of Hearing–Spanish
DHWG	Education of the Deaf/Hard of Hearing–Women’s and Gender Studies

## **Education of the Developmentally Handicapped: a five-year program that culminates in a master’s degree from TCNJ (recommended for teaching Kindergarten through Grade 5)**

SEAR_BS_01	Education of the Developmentally Handicapped–Art
SEBI	Education of the Developmentally Handicapped–Biology
SEEN	Education of the Developmentally Handicapped–English
SEHI	Education of the Developmentally Handicapped–History
SEST_BS_02	Education of the Developmentally Handicapped–Math, Science, and Technology
SEMA	Education of the Developmentally Handicapped–Mathematics
SEMU_BS_01	Education of the Developmentally Handicapped–Music
SEPS	Education of the Developmentally Handicapped–Psychology
SESO	Education of the Developmentally Handicapped–Sociology
SESP	Education of the Developmentally Handicapped–Spanish
SEWG	Education of the Developmentally Handicapped–Women’s and Gender Studies

**Early Childhood Education (recommended for teaching Pre-Kindergarten through Grade 3)**

ECAR_BS_01	Early Childhood Education–Art
EABI	Early Childhood Education–Biology
EAEN	Early Childhood Education–English
EAHI	Early Childhood Education–History
ECST_BS_01	Early Childhood Education–Math, Science, and Technology
EAM	Early Childhood Education–Mathematics
ECMU_BS_01	Early Childhood Education–Music
EAPS	Early Childhood Education–Psychology
EASO	Early Childhood Education–Sociology
EASP	Early Childhood Education–Spanish
EAWG	Early Childhood Education–Women’s and Gender Studies

**Early Childhood Urban Education: a five-year program that culminates in a master’s degree from TCNJ (recommended for teaching Pre-Kindergarten through Grade 3)**

ECAU_BS_03	Early Childhood Urban Education–Art
EAUB	Early Childhood Urban Education–Biology
EAUE	Early Childhood Urban Education–English
EAUH	Early Childhood Urban Education–History
ECAU_BS_02	Early Childhood Urban Education–Math, Science, and Technology
EAM	Early Childhood Urban Education–Mathematics
ECAU_BS_04	Early Childhood Urban Education–Music
EAUP	Early Childhood Urban Education–Psychology
EAUO	Early Childhood Urban Education–Sociology
EAUS	Early Childhood Urban Education–Spanish
EAUW	Early Childhood Urban Education–Women’s and Gender Studies

**Elementary Education (recommended for teaching Kindergarten through Grade 5)**

ELAR_BS_01	Elementary Education–Art
ELBI	Elementary Education–Biology
ELEN	Elementary Education–English
ELHI	Elementary Education–History
ELST_BS_01	Elementary Education–Math, Science, and Technology
ELMA	Elementary Education–Mathematics
ELMU_BS_01	Elementary Education–Music
ELPS	Elementary Education–Psychology
ELSO	Elementary Education–Sociology
ELSP	Elementary Education–Spanish
ELWG	Elementary Education–Women’s and Gender Studies

**Elementary Urban Education: a five-year program that culminates in a master’s degree from TCNJ (recommended for teaching Kindergarten through Grade 5)**

ELEU_BS_03	Elementary Urban Education–Art
ELUB	Elementary Urban Education–Biology
ELUE	Elementary Urban Education–English
ELUH	Elementary Urban Education–History
ELEU_BS_02	Elementary Urban Education–Math, Science, and Technology
ELUM	Elementary Urban Education–Mathematics
ELEU_BS_04	Elementary Urban Education–Music
ELUP	Elementary Urban Education–Psychology
ELUO	Elementary Urban Education–Sociology
ELUS	Elementary Urban Education–Spanish
ELUW	Elementary Urban Education–Women’s and Gender Studies

**Secondary Education Teacher Preparation: recommended for teaching grades 7–12 (unless otherwise indicated)**

ARTT_BA_02	Art–Teacher Preparation (K–12)
BIOL_BS_02	Biology–Teacher Preparation
CHEM_BS_02	Chemistry–Teacher Preparation
ENGL_BA_02	English–Teacher Preparation
HESC_BS_02	Health and Exercise Science–Teacher Preparation (K–12)
HIST_BA_02	History–Teacher Preparation
MATH_BA_02	Mathematics–Teacher Preparation
MUSC_BM_02	Music–Teacher Preparation (K–12)
PHYS_BS_02	Physics–Teacher Preparation
SPAN_BA_02	Spanish–Teacher Preparation
TCED_BS_02	Technology Education (K–12)
ENGL_BA_01	English
HESC_BS_01	Health and Exercise Science

\* A portfolio review/interview with the Department of Art is required for all art applicants. Contact the Department of Art at 609.771.2653 for portfolio review deadlines.

All music majors must list their instrument or specialization in Section A. Music majors will be required to audition in person with the Department of Music. Upon TCNJ’s receipt of the candidate’s application, all audition information will be e-mailed or mailed to the applicant. All applicants are encouraged to audition as early as possible. Contact the Department of Music at 609.771.2551 for audition deadlines.

# Application for Admission

## Section A: For All Applicants

**Check classification of your application:**  NON-MATRICULANT  RE-ENTER  READMIT  MATRICULATION REQUEST

**Semester of desired entry:**  January  September YEAR \_\_\_\_\_

**Personal Information**

PAWS ID (if known) \_\_\_\_\_

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE \_\_\_\_\_

MAIDEN NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ STATE COUNTY \_\_\_\_\_

HOME TELEPHONE \_\_\_\_\_ BUSINESS TELEPHONE \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ GENDER:  Male  Female

**This information is used for statistical purposes only.**

- Are you Hispanic/Latino?  Yes, Hispanic or Latino (including Spain)  No  
Please describe your background \_\_\_\_\_
- Regardless of your answer to the prior question, please indicate how you identify yourself. (Check all that apply.)
  - American Indian or Alaska Native (including all Original Peoples of the Americas)  
Are you Enrolled?  Yes  No If yes, please enter Tribal Enrollment Number \_\_\_\_\_  
Please describe your background \_\_\_\_\_
  - Asian (including Indian subcontinent and Philippines)  
Please describe your background \_\_\_\_\_
  - Black or African American (including Africa and Caribbean)  
Please describe your background \_\_\_\_\_
  - Native Hawaiian or Other Pacific Islander (Original Peoples)  
Please describe your background \_\_\_\_\_
  - White (including Middle Eastern)  
Please describe your background \_\_\_\_\_

**Please check appropriate status:**

American Citizen  Yes  No\* \_\_\_\_\_  
\*IF NO, WHAT IS YOUR COUNTRY OF CITIZENSHIP?

Permanent Resident  Yes  No (If yes, a copy of your alien registration card must accompany this application).

Visa Holder  Yes  No (If yes, please include a copy of your visa).

TYPE OF VISA \_\_\_\_\_

Will you need a student visa to attend The College of New Jersey?  Yes  No (If yes, you must request international forms.)

Have you been a legal resident of the state of NJ for the past year?  Yes  No

Is English the primary language spoken at home?  Yes  No

\_\_\_\_\_  
\*IF NO, WHAT LANGUAGE?

# Section A: For All Applicants (continued)

## Desired Program of Study

PROGRAM CODE (SEE PAGE 3-4 FOR LISTING)

IF PROPOSED MAJOR IS MUSIC, LIST INSTRUMENT OR SPECIALIZATION

FOREIGN LANGUAGE STUDIED NUMBER OF YEARS

FOREIGN LANGUAGE STUDIED NUMBER OF YEARS

## High School Information

NAME OF HIGH SCHOOL CITY STATE

STATE COUNTY CEEB CODE OF HIGH SCHOOL

HIGH SCHOOL START DATE: (MONTH/YEAR) GRADUATION DATE: (MONTH/YEAR)

## College/University Information

NAME OF INSTITUTION STATE CEEB CODE #

DATES OF ATTENDANCE FROM: (MONTH/YEAR) TO: (MONTH/YEAR)

NAME OF INSTITUTION STATE CEEB CODE #

DATES OF ATTENDANCE FROM: (MONTH/YEAR) TO: (MONTH/YEAR)

Has a family member graduated from The College of New Jersey?  Yes\*  No

\*NAME RELATIONSHIP GRADUATION YEAR

### All candidates must answer the following questions:

1. Have you previously applied to The College of New Jersey?  Yes\*  No  
 \*If yes, indicate student type and year of application:  Freshman  Transfer/Matriculant  Nonmatriculant Year \_\_\_\_\_
2. Have you previously attended or are you currently attending TCNJ?  Yes  No
3. Have you ever been suspended from High School?  Yes  No
4. Have you ever been academically or judicially dismissed or made persona non-grata from The College of New Jersey?  Yes  No

# Section B: Essays

(On a **separate sheet**, please complete the appropriate essay question listed below and include with this application.)

## **ESSAY FOR RE-ENTRY OR READMISSION APPLICANTS**

- Please describe the circumstances leading to your separation from the College. Explain how these circumstances have been corrected or resolved. Provide any additional information you feel will support your application.

## **ESSAY FOR NON-MATRICULANT APPLICANTS**

- In the space below, explain why you wish to enroll at The College of New Jersey as a non-matriculant. Do your academic plans include matriculating into a degree program? If so, what major are you interested in and why?

## **ESSAY FOR MATRICULATION REQUEST APPLICANTS**

- Write an essay expressing why you wish to matriculate to TCNJ. Include information concerning career goals, your reason for matriculation, and what your presence will add to The College of New Jersey community.

### **Applicant's Certification**

I hereby certify that all information supplied by me in this application is accurate and complete. I have not been enrolled in, nor have I attended any collegiate institution other than those listed on this application. Any misrepresentation of fact will constitute cause for nullification of my application prior to admission or dismissal following admission. I also certify that I have read and understand all admissions requirements and realize that I must complete my application by the specified deadline for full consideration for admission.

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Signature

Date

You may mail your application and application fee to the address below. If your application does not require an application fee, you may fax your application to the Office of Admissions at 609.637.5174.

Office of Admissions  
Non-Matriculation/Re-Enrollment Department  
The College of New Jersey  
PO Box 7718  
Ewing, NJ 08628-0718

*Note: All financial obligations to TCNJ must be satisfied before your application will be processed. Please contact the Office of Student Financial Services at 609.771.2172 to clear your account.*



The College of New Jersey

**Office of Admissions**

PO Box 7718  
Ewing, NJ 08628-0718

P) 609.771.2131  
E) [tcnjinfo@tcnj.edu](mailto:tcnjinfo@tcnj.edu)  
W) [www.tcnj.edu](http://www.tcnj.edu)